

These Car Parking Permit Terms and Conditions are incorporated into Lee Valley Regional Park Authority's [Standard Terms and Conditions of Sale](#) which apply to all purchases. Words defined in the Standard Terms and Conditions of Sale have the same meaning in these Car Park Permit Terms and Conditions.

1. Permits are valid for use in car parks owned by the Authority as listed on visitleevalley.org.uk/carparkingpermits, subject to each car park's applicable opening and closing times.
2. The permit is for use only in the vehicle stated on the permit and cannot be transferred or sold to a third party.
3. If your permit is lost or defaced, please let us know as soon as possible. If you want a replacement, you will need to complete another application form. There is a £10 administration charge for this service. The Authority accepts no responsibility for any damage, theft or loss of a permit.
4. Please notify us immediately if you change your vehicle and wish to update your permit to be applicable to your new vehicle by logging on to your account at: <https://www.visitleevalley.org.uk/parking-at-our-open-spaces> and please note that there is a £10 administration charge for use of this service. Failure to notify us of any change in vehicle details will invalidate the original permit and may result in the issuing of a penalty charge notice. Details from your new registration documents may be requested in order for the permit detail to be changed.
5. Permits are annual and no refunds will be made for a partial year should you choose not to use your permit for any reason.
6. Please renew permits in good time. Reminders will not be sent. If you allow your permit to expire before you renew, you will need to purchase pay and display tickets until you receive your new permit.
7. In accordance with clause 12 of the Standard Terms and Conditions of Sale, you have the legal right to cancel your purchase and receive a full refund at any time until the date which is 14 days after the date on which the voucher is valid for use.
8. You may be issued with a penalty notice if you are parked causing an obstruction even while displaying a valid permit.
9. If you are a member of Broxbourne Model Railway Club, Hoddesdon Model & Railway Club or Lee Valley Model Yacht Club, your membership allows you to purchase one permit at the discounted rate only.
10. A permit does not guarantee you a parking space in any of the Authority's car parks at any given time.
11. Permits are valid until the expiry date stated in your online account which can be viewed via; <https://visitleevalley.digitickets.co.uk/account/manage> and in the purchase.
12. We will only use your personal data when the law allows us to. Any personal information that you supply to us will be used in accordance with our [Privacy Statement](#). We will share your full name and car registration with the contractor which manages the Authority's car parks so that its systems record that a valid permit applies to your vehicle.